OFFICIAL CREST/SEAL/LOGO Of the issuing higher education institution. **SECTION 2** INTRODUCTORY TEXT Confirms the name of the qualification Contextual information, gained and the title conferred eg explaining the purpose of 'Bachelor of Arts, Modern History and the HEAR and its contents. Politics'. SECTION 2 **SECTION 1 SECTION 3 SECTION 1** SECTION 3 Confirms personal information about the Indicates the level of the qualification student: name, date of birth, student gained and its place in the relevant identification number etc. national qualifications framework. **EMPLOYERS' TIP** This section gives you a clear picture of the level of the qualification by confirming the official length of study in weeks or years and details of the

qualifications that would be needed

320-300 points, including AB-BB at

A-level; Scottish Highers AAAB-AABB;

to give access to the course eg

'a typical offer would be A-levels:

International Bacc: 34-32 points'.

SECTION 4

Details contents and results gained

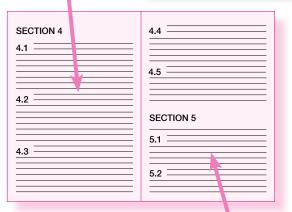
- 4.1 the mode of study eg 'full time'
- 4.2 programme requirements
- 4.3 details of all the components that have contributed to the final summary mark or grade
- 4.4 details of the grading scheme used
- 4.5 the overall classification of the final qualification.

EMPLOYERS' TIP

You can use Section 4.3 to drill down into the different components of the qualification – the different modules and units studied and marks obtained. This section may also explain the form of assessment used, eg timed exam, essay, project etc, as well as the number of attempts and resits if appropriate.

EMPLOYERS' TIP

In the case of honours degree students, Section 4.5 is where you'll find the honours degree classification mark eg 'Class II Division 2'.



SECTION 5

Details the function of the qualification 5.1 whether/what access to further academic or professional study, or levels of study, it normally provides 5.2 Professional status (if applicable).

EMPLOYERS' TIP

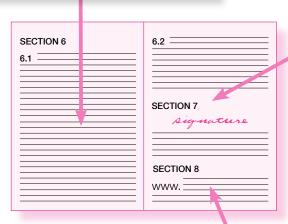
In Section 5.2 you will be able to see if the qualification confers professional status, rights to practice etc on the holder.

SECTION 6

- 6.1 Additional information recorded under one of three category headings:
- additional awards accredited performance in nonacademic contexts and individual units/modules studied, in addition to the main degree programme, if these do not already appear in Section 4.3, eg credit-bearing volunteering
- additional recognised activities roles and activities undertaken by students which demonstrate achievement but for which no recognition is provided in terms of academic credit, eg volunteering, student union representative roles, representation at national level in sport or training courses run internally
- · university, professional and departmental prizes.

EMPLOYERS' TIP

Section 6 is a key aspect of the HEAR providing employers with a rich picture of the student's achievements related to a wide range of academic and non-academic contexts – all signed off by the institution.



SECTION 7

Contains the formal authentication of the HEAR.

SECTION 8

Contains a weblink reference to a description of the national higher education system to which the qualification and awarding higher education institution belongs.

More details are available at www.heacademy.ac.uk/hear

Employers' aulick guide to the Higher Education Achievement Report From now onwards, increasing numbers of new graduates leaving higher education will do so with a Higher **Education Achievement** Report (HEAR). The HEAR provides a detailed record of a student's achievement during their time in higher education. This Employers' Quick Guide to the HEAR provides an at-a-glance-guide to the new document.